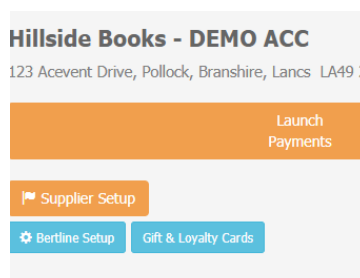




Bertline / Batchline POS version 4.22 Release Notes and Installation Instructions

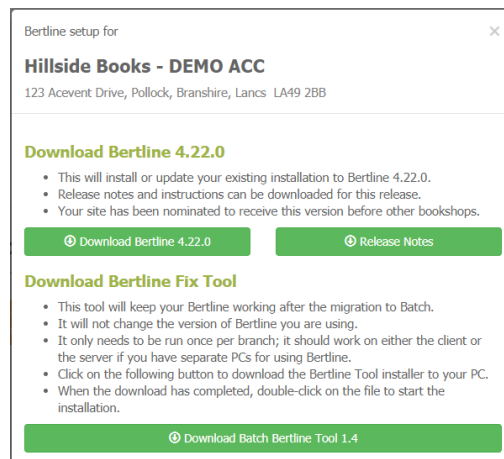
Installation Instructions – Please read thoroughly before starting

To install the new version of Bertline the file needs to be downloaded onto each PC in turn. If you have more than one PC running Bertline it is best practice to do the Server first. **Before commencing make sure no PCs are running Bertline or Open Bravo.** To get the download file logon to <https://www.batch.co.uk/batchone> . Once logged in you will see the following:



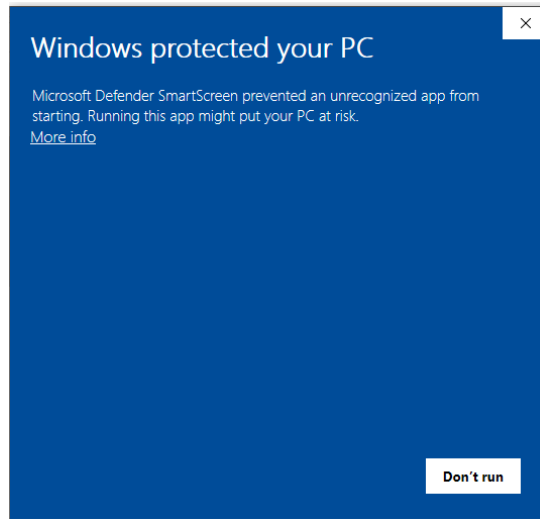
Batch One

Click on the Bertline Setup Button and you will see the following:



Bertline Setup

Click on Download Bertline 4.22. The download will commence. The following instructions are for Google Chrome only but other browsers will similar. The download will appear bottom left. Right click and select Show In Folder. The download folder will open. To run the update double click on the Bertline10v4_22_0_Update.exe file If you get the following message, click on More Info and select Run Anyway and the update will start. Follow the prompts to complete the update



Microsoft Protection

Turning PC's Off. Bertline and Open Bravo only need to be turned off on all PC's when running the update on the 'Server'. Once the server is completed, Bertline can be running any PC other than the one being updated.

Support If you need help with any of the above please email mail@batch.co.uk and enter 4.22 update in subject line and we will respond as quickly as possible

New Features

Bertline now includes the automatic display of Gardners Price & Availability information. **To see this data, you must obtain a specific username and password from Gardners by emailing as per below**

Email to gardlinksupport@gardners.com.

Subject Line: Bertline Gardners P&A ABC123 (where ABC123 is your account code)

Body (text): ABC123 (where ABC123 is your account code)

They will respond with the new credentials. See below for how and where to enter these new credentials

New features

Gardners Price and Availability

Bertline now displays Gardners stock value and discount level for titles when displayed in

- Title Search
- Sales
- Order Details
- ISBN List
- Order List

| | Rpt | Pub Date | SQOH | Gard | DISC% | SQAD | SQOO | W | Physical |
|-----|-----|------------|------|------|-------|------|------|---|---------------|
| ing | | 23/01/2020 | 0 | 99 | 35.00 | 0 | 0 | B | Hardback |
| ing | | 06/02/2020 | 0 | 99 | 35.00 | 0 | 0 | B | Paperback / s |
| ing | | 11/06/2020 | 0 | 94 | 35.00 | 0 | 0 | B | Hardback |
| ing | | 23/01/2020 | 0 | 89 | 35.00 | 0 | 0 | B | Paperback / s |
| ing | | 11/06/2020 | 0 | 79 | 35.00 | 0 | 0 | B | Hardback |
| ing | | 11/06/2020 | 0 | 66 | 35.00 | 0 | 0 | B | Paperback / s |
| ing | | 11/06/2020 | 0 | 60 | 35.00 | 0 | 0 | B | Paperback / s |
| ing | | 11/06/2020 | 0 | 56 | 35.00 | 0 | 0 | B | Hardback |
| ing | | 11/06/2020 | 0 | 47 | 35.00 | 0 | 0 | B | Hardback |

Gardners Price & Availability

Please note that you will need a new username & password to display these figures. Please see the note at the top of the page. Once you have the new credentials please enter them in the Bertrams (yes Bertrams) supplier using the following instructions:

- On left hand menu select Back Office followed by Maintenance
- Click on the Suppliers button
- Click on the button with three dots and from the drop down select Bertrams
- Click on the Web Services tab at the top of the form
- Click on the Price and Availability line and select Edit Webservice
- Enter your new Username & Password as shown below and then click on the save icon

Insert new username & password

- Test by doing a title search or opening sales and check the discount shown is correct. There is no need to restart.

Default Supplier in Reorder from Sales

The default supplier in Reorder from Sales (Sales) has been changed to Gardners from Bertrams

| Supplier : | | GARD | Dues | | <input checked="" type="checkbox"/> |
|------------|---------|------|-------|-----|-------------------------------------|
| | Author | Bg | Price | Sup | QtD |
| ry Pu | Rowling | H | 17.99 | | 0 |
| ry Pu | Rowling | P | 12.99 | | 0 |
| ry Pu | Rowling | H | 17.99 | | 0 |
| ry Pu | Rowling | P | 8.99 | | 0 |
| ry Pu | Rowling | H | 17.99 | | 0 |

New default supplier in Sales

Order Immediately

The option for Order Immediately formerly only available via Bertrams has been removed for the time being from stock and customer ordering

Order Immediately removedLine Tagging (F12)

In previous versions of Bertline it was possible to ‘tag’ individual lines and subsequently multiple order or print those titles. This function stopped working after a previous update, it has now been fixed.

| | | | | | | | | |
|-----------------|---------------|---|--------|-----------------------|------------|----|----|-------|
| Fire - Hurn | Rowling, J.K. | H | 17.99 | Bloomsbury Publishing | 23/01/2020 | -1 | 89 | 35.00 |
| Fire - Gryff | Rowling, J.K. | P | 8.99 | Bloomsbury Publishing | 23/01/2020 | -1 | 89 | 35.00 |
| to Find The | Rowling, J.K. | P | 12.99 | Bloomsbury Publishing | 06/02/2020 | -1 | 99 | 35.00 |
| - Illustrated I | Rowling, J.K. | H | 25.00 | Bloomsbury Publishing | 06/10/2020 | 0 | 0 | 35.00 |
| of Azkabar | Rowling, J.K. | P | 14.99 | Bloomsbury Publishing | 12/11/2020 | 0 | 0 | 35.00 |
| her's Stone | Rowling, J.K. | H | 30.00 | Bloomsbury Publishing | 20/10/2020 | 0 | 0 | 35.00 |
| - Illustrated I | Rowling, J.K. | H | 120.00 | Bloomsbury Publishing | 06/10/2020 | 0 | 0 | 35.00 |
| the Blood | Rowling, J.K. | H | 17.99 | Bloomsbury Publishing | 11/06/2020 | 0 | 0 | 35.00 |

Figure 1 Line tagging (Press F12)

Stock Update

The stock update tool has been revised to provide the option of only updating in stock items.

Stock Update Tool

Previously the option was to update all titles including out of stock meaning the process could continue for a very long time. The in-stock option both reduces the time and the likelihood of running out of available searches on Bookdata Online which is currently capped at ten thousand per day. (Each update check equals one search per title). If you are considering doing this please email mail@batch.co.uk for further advice.